### **POP Lookup Tool**

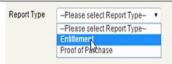
Preview of the External Tool For Partners

### Step 1



Clicking on the Reporting tab in PartnerNet portal, displays a landing where the user can select the report type from a drop down box.

## Step 2



User can select from the list of report types from the drop down.

## Step 3



Clicking in the Proof of Purchase option displays the following screen.

### Step 4



The user needs to enter one of the filter parameters to be able to search.

# **POP Lookup Tool**

#### What is it?

An online tool that allows the Distributor & Partners to do a self service lookup for POP numbers- current Veritas Service Contract Number using the Legacy Symantec Renewal ID

#### **Search options**

- SC#,
- Disti PO,
- Reseller PO,
- IB & Renewal ID

#### Where is it located?

Partnernet.veritas.com home page

Login credentials required

When is it available?

Live 21-March 2016

### Support?

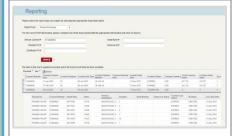
If you have any issues with the tool you can use the existing support process already available on PartnerNet

## Step 5



User enters the search parameters and clicking on Search Button. The searched data is rendered in the bottom portion of the page. The table will have pagination, scroll bar based on the volume of data.

### Step 6



Clicking on each of the header row will display the line level details

## Step 7



User has the ability to download the data into a CSV file. Also user has the flexibility to hide/show columns of the table by clicking on the View button.

## Step 8



Click on detach button the User can view the table expanded into a whole screen